



Sources Sought Notice

No. DRGR-2017-001

Posting Date: June 19, 2017
Submission Deadline: July 18, 2017
Point of Contact: MNunez@Econometricalnc.com

This Sources Sought Notice is an open call for subject matter experts for potential work that relates to the required experience below. Please provide the following details in response to this notice.

1. Prior Relevant Experience

Please provide a narrative description regarding your prior relevant experience in the following areas. Your response to this section should not exceed two single-spaced pages using 12-point Times New Roman font.

- Your experience occurring within the last 18 months advising U.S. Department of Housing and Urban Development (HUD) grantees regularly regarding data reconciliations in Disaster Recovery Grant Reporting (DRGR), specifically in advance of grant closeout.
- Your experience contributing to your understanding of the HUD Neighborhood Stabilization Program data and reporting requirements.
- The extent to which you are familiar with DRGR Release 7.13 (e.g., participation in HUD webinars, trainings, or direct experience as a DRGR consultant).

2. Resume or Company Profile

Resumes should not exceed two single-spaced pages using 12-point Times New Roman font.

3. Hourly Labor Rate

Econometrica's procurement policies comply with the procedures and standards outlined in 2 CFR parts 200.317 through 200.326. HUD will determine the approved hourly rate of compensation at the time of approval of a technical assistance work plan as well as procurement of consultant support in the implementation of a work plan task. A history of billing federal, state, and local government clients at the requested hourly rate must substantiate the hourly rate proposed to Econometrica by the selected consultant.

Submission Instructions

Please submit your response to the above questions by email to the Econometrica Housing and Community Development Group, Procurement (MNunez@Econometricalnc.com), using the subject line "DRGR-2017-001." Please include:

- Your full name
- Business name (if applicable)
- DUNS number (if applicable)
- Disadvantaged/small business classification (if applicable)
- Billing address
- Email address
- Phone number
- Alternate point of contact (if applicable)

All questions regarding this notice must be submitted via email; phone calls will not be accepted.

This Sources Sought Notice should not be construed as a commitment by Econometrica for any purpose. Submission of any information in response to this notice is purely voluntary. Econometrica does not assume any financial responsibility for costs incurred. Proprietary information, if any, must be clearly marked on all materials. All information received that is marked proprietary will be handled accordingly. Please be advised that no submissions will be returned, nor will Econometrica confirm receipt of response. Successful vendors will be notified in writing.